

SSC Minutes- 10/20/2022

Principal/Principal's Designee - Dr. McMillon/Mrs.Rosas

Chair - Mrs.Rosas

Vice-Chair - Mr.Gustavo

Secretary - Mrs.Ayala

Parliamentarian - Amy Lugo

Absent Members:

Carmen Ayala (Staff)

Robyn Bender (Parent)

I. Call to Order: Mrs.Rosas calls the meeting to order at 3:52 p.m.

II. Roll call by member Type: Mrs.Rosas takes attendance and verifies quorum is met.

III. Reading and approval of SSC minutes from September 2021: Rosas presented minutes; members found no errors.

- a. Rosas motions to approve minutes as presented
- b. Daniella Sandoval seconds motion
- c. Motion passes unanimously

IV. Presentation of ELPAC data: Mrs.Rosas presented ELPAC data from the 2022-2023 school year

- a. Reviewed the number of current EL students at Carter
- b. Reviewed the number of EL students in the district, county and district.
- c. Comments
 - i. None made regarding the data.

V. Presentation of Uniform Complaint Procedures: Mrs. Rosas presented UCP

- a. In accordance with Title 5, our district needs an internal process for handling complaints
 - i. Complaints must be filed no later than 6 months after the incident took place
 - ii. Once a complaint is filed, an investigation must be started and completed within 30 days
 - iii. UCP forms are available on the district website and Carter HS website

VII. Review of Family Involvement Policy: Mrs.Rosas presented the Family Involvement Policy

- a. The family involvement policy delineates how we are soliciting parent involvement
 - i. Parents are invited/included on a variety of committees/meetings
 - ii. Communication to families is done through ParentLink, phone calls, marquee, website, social media, etc.
- b. Lucero recommends we add ROAR expectations on the form.
 - i. It is voted and approved on
 - ii. Ms.Lugo recommends we vote to adopt it immediately.
 1. It is voted and approved

VIII. Committee Reports

- a. DAC - Alicia reports: Today's DAC meeting started with introductions of the members. They also went over the last meeting. We touched base on how we can get parents to sign up to remind the app to be informed on events. We will come up with ideas on how to encourage parents to sign up on remind at a later meeting. Mr. Delgado went over the Parent Involvement Policy. We will be reviewing LCAP for this school year. In the end, they went over the events being held in the city this weekend for Hispanic heritage month.
- b. DELAC - no representative
- c. AAPAC - no representative
- d. DAAPAC - no representative

IX. Old Business: None

X. New Business

- a. Chairperson elected: Mrs.Rosas
- b. Vice Chairperson elected: Mr.Gonzalez
- c. Secretary elected: Mrs. Ayala
- d. Parliamentarian elected: Mrs. Lugo

XII. Public Comment

- a. None

XII. Adjournment

- a. Mrs.Rosas motions to adjourn
- b. Ms. Lugo seconds motion
- c. Meeting adjourns at 4:32pm